

AUTHORIZATION FOR SENDING DOCUMENTS BY E-MAIL

The undersigned _____
Place of birth _____ Date of birth _____
Address _____
Italian fiscal code _____ mobile number _____

codice fiscale

ONLY if the request is made on behalf of a company, please fill in the following fields

As (company role) _____ of the company _____
with registered office address _____
VAT tax code _____

AUTHORIZES

Gestione Entrate Locali s.r.l. to send, until revoked, its ordinary documents by e-mail, in place of paper sending.
With the indication of the mobile number below I, the undersigned, authorize the sending of informative SMS.
I, the undersigned, hereby communicate the following e-mail address to which you are asked to send the documentation, and the mobile number for sending any informative SMS (optional)

Tick the box with a cross

E-mail/PEC _____
 Mobile Number _____

The cancellation and/or modification of this authorization may be made by written communication sent to Gestione Entrate Locali srl at the address info@gestelsrl.it or at the PEC address pec@pec.gestelsrl.it

_____ place _____ date _____ Signature _____

Dear Sir/Madam, pursuant to article 13 of EU Reg. 2016/679 we provide you with the following information:

- **data controller:** GestEL s.r.l. based in Arco (TN), Via Santa Caterina n. 80; - **purpose of the processing:** a) to fulfill all the functions strictly related to the exercise of the tasks to which our company is invested in relation to the management of local taxes; b) speak with the interested party and send our communications through the e-mail coordinates that have been provided to us; - **basis of processing:** for the purposes referred to in letter a): to fulfill legal obligations and perform the tasks our company is invested in relation to the management of local taxes; for the purposes referred to in letter b): to execute a request from the interested party. - **processing of particular categories of personal data:** the processing could concern, in addition to the personal data and contact details of the interested party, data falling within the "special categories of personal data". The legal basis of their treatment is represented by the need to fulfill legal obligations and perform the tasks to which our company is invested; - **processing methods:** the data are processed in paper and electronic form and protected by technical and organizational measures to ensure suitable levels of security pursuant to art. 25 and 32 of the GDPR; - **mandatory provision:** the provision of e-mail coordinates is optional, failure to communicate them will only make it impossible for our company to implement the purposes referred to in letter b); - **communication, dissemination and recipients:** the data relating to the interested party may be disclosed to legitimate third parties or to subjects expressly delegated by the interested party. The data communicated will not be transferred outside the EU. Their dissemination will take place only where required by law. The data may be known by the owner and by the specially trained persons in charge of processing. In addition to the subjects just specified, the data provided may be processed by third parties, appointed as data processors, to the extent that this is necessary for the performance of the activity they carry out in favor of the Entity and within the limits of the profiles of authorization for them identified. Their list is always accessible at the owner's office; - **duration of processing and retention period:** the data will be processed for as long as necessary to carry out the existing relationship between the parties and will subsequently be kept for the time required by law. The interested party can always ask the owner to cancel their e-mail coordinates necessary to implement the purposes referred to in letter b); - **rights of the interested party:** the interested party or his representative can exercise, without particular formalities, the rights provided for in Articles 15 et seq. del Re. UE 16/679 by contacting the owner or data protection officer. In particular, it may request access, rectification, cancellation, limitation, exercise the right to obtain portability as well as lodge a complaint with the competent supervisory authority pursuant to Article 77 of the GDPR; - **Data Protection Officer (RPD):** our company has designated its own person in charge for the protection of personal data, reachable at the address: avvmatteograzioli@puntopec.it

_____ place _____ date _____ Signature _____

To be returned filled in all its parts, attaching a photocopy of the signatory's identity document to the office
(Via S. Caterina, 80 - 38062 Arco TN) or by e-mail info@gestelsrl.it or by fax +39 0464 586803